



Wynyard Quarter Transport Management Association

ANNUAL GENERAL MEETING

Wednesday 3rd December 2025 at 1030am

Held at Beca offices, 124 Halsey Street, Wynyard Quarter

1. Attendees were confirmed as follows:

Name	Business
Alexandra Corry (AC)	Sail GP
Anita Potgieter (AP)	Visa
Bernard Trevor (BT)	ASB
Anna Sizova (AS)	Precinct Properties
Brett Sweetman (BS)	Park Hyatt
Bridget Law (BL)	AUDO
Brigid Rogers (BR)	WQ TMA
Del Morgan (DM)	TAU
Jenny Moore (JM)	Sail GP
Kara Hartstone (KH)	Beca
Kara Kennedy (KK)	Local Board
Kelly Strong (KS)	Auckland Transport
Louise Vallant (LV)	One New Zealand
Meredith Bates (MB)	Mott MacDonald
Pete Bowden (PB)	VHHL/Tramco
Peter Busfield (PBu)	NZ Marine
Richard Christensen (RC)	Zilch
Sharon Bryne (SB)	ATC
Tim Marsh	Kiwi Property

Apologies received from:

Name	Company
Edward Caughey	Heart of the City
Michael Hawes	Warren & Mahoney
Mischa Gildenhuys	PAG
Michael Hawes	Warren & Mahoney
Ronald Tay	WSP
Roy O'Hara	Carbn
Tom Locke	Warren & Mahoney

2. Welcome and housekeeping

BR welcomed everyone to the AGM and KH explained emergency procedures as well as general housekeeping. MB, as the current Chair of WQ TMA, introduced the speakers.

3. Summer events update – presentation by Sail GP & TAU

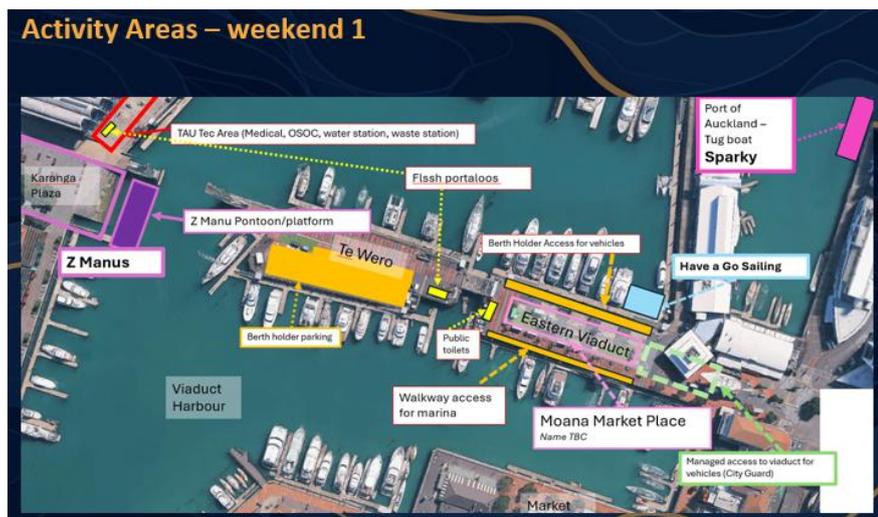
Alex Corry (AC) and Jenny Moore (JM) from Sail GP gave an update on Sail GP. This will take place on the weekend of 14 and 15 February 2026. AC noted that the event this year would have only one practice race on Friday 13 February and there are two additional teams this year. Pack in will start on 15 December and the site will be fully operational by 12 February 2026. JM outlined the vehicle movement plans and explained that the

same contractors as last year will be overseeing the TMPs. Advisory notices will be sent out in the coming days to businesses in the area. Bus layovers will move to an area outside the Team NZ base. During the actual event businesses on Hamer Street will still have access to their properties, but general traffic will be managed. Access to the Jellicoe Street car park will remain open. Integrated ticketing will operate again and there will be dedicated uber/taxi pickup and drop off areas. They have asked that the tram be suspended for the whole weekend. They would be geofencing rented e-scooters to restrict access to certain areas.

JM explained that businesses will be able to apply for car park access passes – but these are only for businesses who have private car parks. Sail GP will ensure that theatre patrons will be able to access the ASB/ATC car park off Beaumont Street over that weekend. JM will be working with businesses to try and get deliveries into the area before 9am – but acknowledge that this might not always be possible. The TMP will be lifted in the evenings around 8/830pm depending on the situation at the time. There are no late-night activations being planned.

BR asked if additional buses would be laid on as last year many people have to wait for ages for buses on Fanshawe Street as AT were only operating on the reduced weekend schedule. JM said they had been made aware of that and would talk to AT.

Delyth Morgan (DM) of TAU gave an update on the Moana Festival taking place 28 February to 15 March 2026 – 3 weekends. This is a high impact celebration for both visitors and locals alike to experience the best of the city by the sea. Each year, a fresh festival programme is curated, so there are always new experiences to dive into. Events include The Z Manu world championships, Mermaid Parade, and Shoreline a new event featuring Kina, Kai and good vibes. The Auckland on Water Boat show will be held 5 – 8 March and the Wooden Boat Festival will take place on 13 – 15 March. DM noted that Moana did not require any traffic management plans this year. The areas of activity for each weekend are shown below:



Activity Areas – weekend 3



MB thanked AC, JM and DM for attending and they all left the meeting.

4. Notes of the last AGM

MB confirmed that this was held on 4th December 2024. A copy of the notes from the last AGM had been circulated to all TMA members and are also available on the TMA website. The notes were agreed as correct – proposed by PBU and seconded by PB.

5. Review of financial accounts year ending 30 June 2025

MB reported that WQ TMA had Kudos Murray Audit Independent Chartered Accountants to undertake a review of the TMA accounts. Kudos Murray have no connection with the TMA in any capacity. The following comment has been noted by Director, Cornelius du Plessis:

“We did not identify any fraudulent transactions or noncompliance with laws and regulations. There was no limitation imposed by management on the scope or extent of our procedures and no significant difficulties, or disagreements with the management noted during the course of the engagement. As a result, there are no circumstances which affect the form or content of the auditor’s report.”

The financial review is available on the TMA website and was circulated to all TMA members ahead of the AGM. MB asked the members present to agree and approve the financial review for the previous year. The review of the accounts was accepted and approved – proposed by MB and seconded by PBU.

MB asked the members present to approve the appointment of Kudos Murray to review the accounts for the next financial year, unless anyone had any other suggestions. Kudos Murray were confirmed. This was agreed - proposed by AP and seconded by BT.

6. Priority projects, action plan and budget for 2025 to 2026

MB ran through the priority projects and highlights of the proposed Priority projects/Action Plan for 2025 -2026 In brief they are as follows:

Advocacy

Working with and for members on issues that impact them the most. This could include:

- Event parking management – seek to resolve issues by creating new options for major events
- Increase enforcement of uber and taxi regulations to reduce congestion and improve public safety
- Ensure businesses and commuters understand the time of use charging regime

CRL Ready

- Promote the opening of CRL to businesses and employees in Wynyard Quarter
- Show case the new connections provided by CRL and the routes from the CRL stations into Wynyard Quarter
- Use data from the Staff Travel Survey to identify new CRL users and provide online journey planning support
- Produce and publish a new animated train map to coincide with the opening of CRL

Staff travel survey and follow up activations

- Activate the Staff Travel Survey with businesses in Wynyard Quarter (completed October 2025)
- Analyse the data and share results with businesses, comparing year on year trends in particular mode shift
- Post survey follow ups with each business to look at ways to increase sustainable travel

Communications and funding

- Organise workshop to showcase CRL and other new initiatives to promote sustainable commuting
- Review and enhance the TMA website ensuring material is up to date
- Commission new imagery relating to Wynyard Quarter commuters and commuting
- Produce and circulate relevant e-newsletters
- Seek to identify additional funding revenue streams for WQ TMA
- Encourage new members and demonstrate the benefits of membership

MB asked if any attendees had any questions or comments. MB presented the draft budget (shown below) and explained that this was a draft budget and the TMA Board may review the budget over the coming months, as priorities may change. MB thanked Auckland Transport for their funding support, along with Auckland Urban Development office and Heart of the City for their project-based support.

Proposed budget 2025 to 2026

Income	
Membership fees	40,000
External and project funding	77,000
Total income	117,000
Expenditure	
Programme costs	
Staff Travel Survey	50,000
Activations & marketing	9,500
Workplace travel planning	4,000
Advocacy	6,500
Professional fees & research	3,000
Comms	
Website	8,000
EDM & other	3,000
Administration	
Contractor	27,000
Board & Secretarial services	3,000

Contingency	3,000
Total expenses	117,000

The members present had no questions, so MB asked the members accept the proposed Action Plan and Budget for 2025 to 2026. This was agreed – proposed by BT and seconded by BS.

7. Appointment of WQ TMA Board

MB confirmed that all 11 seats were open to any members of WQ TMA. Following a formal election process, and in accordance with the Rules of the TMA, MB noted that all seats had been filled. The following businesses are duly elected:

1. ASB
2. Auckland Theatre Company
3. Beca
4. Kiwi Property
5. Mott MacDonald
6. NZ Marine
7. One New Zealand
8. PAG Real Estate Partners
9. Park Hyatt Auckland
10. Viaduct Harbour Holdings Ltd
11. Visa

MB congratulated those who had been elected to the Board. MB confirmed that Auckland Transport, Auckland Urban Development Office and Waitemata Local Board would remain as non-voting members of the TMA Board.

8. Acknowledgements from MB

- Thanks to Auckland Transport, Auckland Urban Development office & Heart of the City for their funding and continuing support of the TMA
- A big thank you to all members of the TMA for their ongoing support
- A big thanks to the Board members for their hard work over the past year
- Thanks to the Treasurer, Brett Sweetman from the Park Hyatt, Auckland
- Thanks very much to Brigid Rogers, the TMA Coordinator.

BS thanked MB for guiding the TMA as Chair for the past 12 months.

MB thanked everyone for attending.

ENDS