

<b>Wynyard Quarter Transport Management Association</b>		<i>Meeting No.21</i>
<b>Board Meeting</b>		
<b>Date and time:</b>	<b>Wednesday 19<sup>th</sup> June 2019 10am</b>	
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>• Anita Potgieter (AP), Fonterra - Chair</li> <li>• Louise Baker (LB), WSP Opus</li> <li>• Daniel Scott (DS), VHHL/Tramco</li> <li>• Natasha Gordon (NG), Auckland Theatre Company</li> <li>• Fiona Knox (FK), Panuku</li> <li>• Lauren Tilson (LT), Precinct Properties</li> <li>• Adam Davis (AD), Sanford</li> <li>• Brigid Rogers (BR), WQ TMA Coordinator</li> <li>• Lucy Millier (LM), Mott MacDonald</li> <li>• Fred Botica (FB), Stolthaven Terminals</li> </ul>	
<b>Apologies:</b>	<ul style="list-style-type: none"> <li>• Tim Fitzsimmons (TF), Goodman</li> <li>• Ben Twigden (BT), 151 Property</li> <li>• Pippa Coom (PC), Waitemata Local Board Chair</li> <li>• Miguel Menezes (MM), Auckland Transport</li> </ul>	
<b>Notes taken by:</b>	Brigid Rogers	
<b>Meeting held at:</b>	Mott MacDonald	

<b>Item</b>	<b>Discussion and Action</b>	<b>By who</b>
<b>1</b>	<p><b>Apologies and notes from last meeting / matters arising</b></p> <p>Apologies as noted above.</p> <p>Matter arising:</p> <p>MM to follow up on motorbike parking provision in WQ</p> <p>LG asked if AT were leading the transport arrangements for the ACup. MM said he would find out and put the TMA in touch with the right person.</p> <p>LG asked what influence AT had over the consent which was granted for 385 car parking spaces in WQ? MM commented that Resource Consents were approved by Auckland Council but often comments were sought from AT. MM said he would look into it and report back to the Board.</p> <p>FB reported that the signage and road markings had been sorted by AT.</p> <p>BR to find a contact at America's Cup events Limited</p> <p>BR to contact Andrew Lamb regarding a meeting</p> <p>Notes from May meeting were approved – LB proposed seconded by FB.</p> <p>Graham Kristiffor has now left Precinct Properties and Lucy Godfreys recent marriage means her surname is now Millier.</p>	<p><b>MM</b></p> <p><b>MM</b></p> <p><b>MM</b></p> <p><b>BR</b></p> <p><b>BR</b></p>
<b>2</b>	<p><b>Wynyard Quarter Future Bus Strategy - Pete Moth &amp; Adrian Grant Auckland Transport</b></p> <p>A copy of their presentation is attached. BR had reached out to AT as a result of the Regional Public Transport Plan identifying that the City Link bus service would cease once the City Rail Link was in place. The proposal from AT is that the Tamaki services run through into WQ thereby creating a link from downtown to WQ. These would be the current 774, 775, 762 services. This would mean 12 buses per hour, City Link is currently 7/8 buses per hour. Net increase of 4 buses per hour and this doesn't include LRT.</p>	

	<p>Pete Moth explained that LRT project was being led by NZTA and is due to start in 2021 with a completion 2028. As yet no decision has been made on the service extending into Daldy Street – it may end at Queen Street.</p> <p>Pete Moth also mentioned the Future Ferry Strategy which could see services extending into WQ.</p> <p>AD asked how the increased number of buses would be managed alongside the current increasing numbers of bus layovers taking over parking spaces in WQ. Pete Moth explained that AT were looking at off street options including the current Jellicoe Street car park. FK suggested that AT need to have urgent discussions with Panuku as that site is a development site. Pete Moth noted the concerns of the TMA that they do not want to see the area turned into a bus layover zone. BR suggested that buses could layover in the NZ bus site based in WQ. Pete Moth encouraged all members to report buses parked up in WQ so that AT could get a view on the scale of the problem. AD referred to buses being parked along Daldy Street on a daily basis.</p> <p>FK also mentioned the Waterfront Plan was being refreshed at the moment and that part of the issue around PT was that WQ is a cul du sac.</p> <p>Adrian Grant explained to the Board the existing bus stops in WQ along with what the future might look like. The temporary stop along from ASB Waterfront Theatre may be moved back to closer to the new Hyatt hotel.</p> <p>LB asked if there were plans for new stops between Halsey Street and Jellicoe as at the present time this involves a 400m plus walk for staff wanting to get to work in premises on Beaumont Street. Adrian said they could look at options perhaps outside Datacom building or on the site in front of the Air NZ building.</p> <p>Adrian told the Board that the Route 20 had been slow to start but had been a big jump in patronage. LB reported that services were erratic as there was not much bus priority on the route.</p> <p>The City Centre Bus Strategy was due to be released in August. Feedback would be welcome.</p> <p>LM asked if AT had been involved with planning PT for the America’s Cup. AT confirmed that the transport assessment had not yet been undertaken and that AT will lead special event assistance needed for America’s Cup.</p> <p>AP thanked Pete and Adrian for their presentation.</p>	<p><b>FK &amp; PM</b></p> <p><b>ALL</b></p>
<p><b>3</b></p>	<p><b>WEA presentation</b></p> <p>Michael Goudie went through a presentation showing the progress of the building work in preparation for the syndicate bases connected with the America’s Cup challenge series. A copy of the PowerPoint is attached. One of the main projects is the Healthy Waters project which is being led by David Paterson. This project involves laying a new pipe along the length of Brigham Street.</p> <p>FB asked the Board if they knew about the closure of Brigham Street for a year while this work is being undertaken. FB explained that gates were being installed at the top of Brigham Street to close off the area and a turning circle created. Access to the wharf will be through the gates only.</p> <p>FB to keep the Board updated on this project.</p> <p>FB reported that Tom Warren had left Panuku and that an approach had been made to berth cruise ships at Wynyard Point. This had been declined by Panuku.</p> <p>AP thanked MG for attending.</p>	<p><b>FB</b></p>

<p><b>4</b></p>	<p><b>Funding</b>  No update from TF  AP encouraged all Board members to think about funding opportunities. AT would be approached for funding now that connections had been made with Vanessa Ellis and her team.</p>	<p><b>TF</b>  <b>BR</b></p>
<p><b>5</b></p>	<p><b>Updates</b>  Panuku – FK outlined that the Panuku Board had decided not to keep the tram running in WQ. This decision was then overturned by AC. It is now with the Tram group to come back to Panuku and present a business case to keep the tram running. It is likely that this would be at weekends and public holidays only at this stage. FK also explained that the current tram shed is a development site and when that gets developed the tram would need to find a new home.</p> <p>BR reported that an email had been received from the Dockline Tram group asking for a deputation to the Board. The Board asked that a written report be submitted in the first instance. BR understands that the group are pushing for PT (a tram) to run across the Te Wero crossing.</p> <p>FK reported that Miranda James was moving to a new role at ASB. FK &amp; BR to look at the handover of the joint project.</p>	
<p><b>6</b></p>	<p><b>Items of interest / AOB</b></p> <p><b>6.1 Joint Panuku project</b>  BR to meet with Miranda James to ensure the project is completed.</p> <p><b>6.2 WQ Smart revamp</b>  AC are looking to hold a workshop in the area on this. BR to keep the Board up to date.</p> <p><b>6.3 Mevo meeting</b>  Mevo reported that they were asked additional questions on their proposal by ECCA and that they had taken that as a good sign. The panel are now considering the applications.</p> <p><b>6.4 Promotional videos update</b>  NG reported that the first phase was around bus travel and that they were looking for more people to be interviewed. LM offered some Mott MacDonald staff to assist. The next videos would be around car-pooling.  NG reported that the animated bus map had now been integrated into comms going out from ASB Waterfront Theatre.</p> <p><b>6.5 Ebike familiarisation tours</b>  Promotion undertaken on behalf of AT. BR felt that being late in the year and the weather being rather wintery uptake might be slow.</p> <p><b>6.6 Travel Expos in WQ</b>  BR reported that TMA had been approached to provide a PJP/travel expos to a business moving into WQ. Unfortunately AT are unable to provide any support until later in the year. BR has been given some resources from AT and will carry out the activation herself. LB questioned why the TMA were doing the role of AT.</p> <p><b>AOB</b></p> <p><b>End of trip facilities</b>  LM asked if anyone had any thought on best practise for end of trip facilities them do pass them through to BR. TMA were keen to put together some guidelines. AP mentioned the importance of good ventilation when drying rooms were installed. AP also offered to share the guidelines from Worksafe NZ on electric charging stations. With more electrically charged mobility options, scooters, bikes, skateboard and car new guidelines were needed. LB mentioned that NZTA and AC had guidelines and they may be worth looking at.</p>	<p><b>BR</b></p> <p><b>LM</b></p> <p><b>BR</b></p> <p><b>BR</b></p> <p><b>AP</b></p>

	<p><b>Fringe benefit tax implications</b> HOTC have offered to obtain some professional advice around FBT. BR to send through copies of email trail to AP &amp; LB.</p> <p><b>Staff Travel surveys</b> LM asked other Board members about staff travel surveys. LB commented it was the intention of the TDM team at AT to provide a template for such surveys. LB was concerned that old methods had failed to capture multi modal journeys or identify where people lived. AP asked that BR follow up with AT.</p>	<p><b>BR</b></p> <p><b>BR</b></p>
	<p><b>DATE OF NEXT MEETING – Wednesday 24<sup>th</sup> July 10am at WSP Opus offices</b></p>	