

Wynyard Quarter Transport Management Association		<i>Meeting No.6</i>
Board Meeting		
Date and time:	Wednesday 23 January 2018 10am	
Attendees:	<ul style="list-style-type: none"> • Anita Potgieter (AP), Fonterra • Tim Fitzsimmons (TF), Goodman - Chair • Dave Luxton (DL), Precinct Properties • Sian Waldron (SW), Viaduct Harbour Holdings • Adam Davis (AD), Sanford • Pippa Coom (PC), Waitemata Local Board Chair • Fiona Knox (FK), Panuku • Sue Philbin (SP), Auckland Transport • Bernard Trevor (BT), ASB • Brigid Rogers (BR), WQ TMA Coordinator 	
Apologies:	<ul style="list-style-type: none"> • Lester McGrath (LM), Auckland Theatre Company • Peter Busfield (PB), NZ Marine • Fred Botica (FB), Stolthaven Terminals • Dean McIntosh (DM), Treasurer • Murray Helm (MH), Bulk Storage Terminals • Louise Baker (LB), Opus • Alisdair Gribben (AG), Marvel Grill 	
Notes taken by:	Brigid Rogers	
Meeting Held at:	Goodman	

Item	Discussion and Action	By who
1	<p>Apologies, notes of last meeting and matters arising</p> <p>Apologies were noted as above.</p> <p>Notes of the last meeting were agreed - proposed by AP seconded by AD</p>	
2	<p>Presentation on Americas Cup – Fiona Knox and Matthew Twose</p> <p>FK noted that Panuku is happy to take questions of clarification by email, or set up meetings to cover off WQ stakeholder issues and concerns over the next few weeks. FK encouraged the Board to look closely at the proposals and make a submission as part of the planning process. Notification of the resource consent is on the 30th of January, with a 20 working day submission period.</p> <p>Board to decide if they wish to make a formal submission and which option they want to support. Planning application to be circulated once made public.</p> <p>BR emphasised the importance of mitigating the impact of AC traffic and asked if for example van pooling could be built into construction contracts.</p> <p>SP commented that she had responded, on behalf of Travel Demand Team to the initial “Traffic & Transport Technical Report” produced by Beca. SP suggested that Travel Demand Management Plans should be put in place during the construction period and for the events</p>	<p>ALL</p> <p>FK</p>

	that will take place in WQ. The Travel Demand Management plans should be part of the mitigation measures for trip generation and trip assignment. SP also suggested that the TMA be part of ongoing consultation.	
3	<p>Parking app discussion</p> <p>Following on from the two presentations received just before Christmas the Board discussed both the options. AP acknowledged that the technology was ever changing and that both companies provided similar solutions. AP proposed a trial period with Inugo subject to agreement on financial arrangements and time frame.</p> <p>All Board members to let BR know if they have any parking capacity that they would like to be included in the Inugo trial arrangement.</p> <p>Once the parking areas have been identified the interested parties will set up a small working group to move the project forward.</p> <p>AP stressed the importance of carpooling spaces in order to support the new carpool initiative. SP to find out what discussions had taken place with Auckland Transport (AT) and the appetite of AT to be part of the scheme supporting carpoolers in WQ.</p> <p>BR mentioned that AT were thinking of introducing parking payment measures into Wynyard Point area. BR had asked if the funds could be used for WQ TMA but as this is public land this is not legal. PC mentioned that Waitemata Local Board were looking at hypothecation of parking funds being directed back into the area that were being collected. FK mentioned the need to restrict public vehicle movements in that area once the building of the Americas Cup village and berths had commenced.</p>	<p>ALL</p> <p>SP</p>
4	<p>Financial update</p> <p>BR advised that this had been circulated to all Board members. AP mentioned the ongoing sustainability of the TMA, and the need to secure funding for the next financial year.</p> <p>SP had been talking with a contact in Council who felt that WQ TMA should be able to access the council development fund, which could be redirected to support the TMA activities. SP to investigate further. SP mentioned that future funding for WQ TMA is likely to be in line with other Business Improvement Districts.</p> <p>PC suggested to the Board to make contact with the City Centre Advisory Board. DL mentioned that he knew the Chair and would have an initial conversation with him. Details of the CCAB can be are available on the Council website It was agreed that meeting with members of the CCAB and a presentation to them could help increase awareness of the WQ TMA. BR to find out how and when a presentation might be made.</p> <p>SP emphasised that the TMA needed to demonstrate value and perhaps the Business Plan could be updated to reflect the current projects.</p>	<p>SP</p> <p>DL</p> <p>BR</p>
5	<p>Insurance</p> <p>TF advised the Board at the last meeting that the TMA should look at taking out an insurance policy. AP proposed that we take up the cover and this was seconded by DL – agreed. TF to now set up the policy.</p>	TF

6	<p>Car pool scheme</p> <p>TF reported that a new landing page had been created for the WQ TMA car pool scheme. TF agreed to discuss outside of the meeting issues with the registration page. BR was having some issues with the registration page and SP agreed to raise this at the next National Car pool scheme meeting in mid-February. SP to advise BR on date and venue for that meeting.</p>	SP
7	<p>Updates</p> <p>AP – all covered by agenda</p> <p>PC indicated her intention to try and attend on a quarterly basis. PC would endeavour to provide reports on a monthly basis.</p> <ul style="list-style-type: none"> • The Waitemata Local Board Plan had now been finalised and a copy is attached. • The Long Term Plan (LTP) will shortly be out for consultation. The LTP is a 10-year budget 2018-2028. Once every three years, councils adopt a 10-year budget (long-term plan), and it requires full consultation with the public each time. Public consultation will take place in late February and March 2018. (BR has contacted the LTP team and asked that documents be sent to WQ TMA when ready). • PC mentioned that the Local Board had a responsibility for naming public streets and spaces and that the TMA could be consulted as part of that process. • Arts Festival – moving to WQ. PC suggested making contact with them with a view to improving understanding of how visitors might get to events in WQ. BR to follow up. SP mentioned that AT are working on an interactive map. FK offered assistance with that if required. 	BR SP
8	<p>Items of interest</p> <ul style="list-style-type: none"> • Facebook page for WQ TMA – SW had done some work on setting this up. The Board agreed it was a good promotional tool and therefore asked SW to get it live as soon as possible. TF thanked SW for her work to date on the project. • Air New Zealand – TF agreed to follow up. • AT targets – AP suggested that a separate meeting be held with SP to go through the targets. BR to arrange. • Presentations to Panuku and Waitemata Local Board were now in the diary. PC suggested setting up a meeting with the new CEO of AT. BR to progress. <p style="text-align: center;">Meeting closed at 12 noon</p>	SW TF BR BR

DATE	VENUE
Wednesday 28 th February 2018	Goodman
Wednesday 28 th March 2018	
Wednesday 18 th April 2018	NZ Marine - tbc
Wednesday 23 rd May 2018	
Wednesday 27 th June 2018	Fonterra
Wednesday 25 th July 2018	NZ Marine - tbc