

Wynyard Quarter Transport Management Association		Meeting No.9
Board Meeting		
Date and time:	Wednesday 18 April 2018 10am	
Attendees:	<ul style="list-style-type: none"> • Dave Luxton (DL), Precinct Properties - Chair • Adam Davis (AD), Sanford • Sian Waldron (SW), Viaduct Harbour Holdings • Louise Baker (LB), WSP Opus • Fred Botica (FB), Stolthaven Terminals • Alisdair Gribben (AG), Marvel Grill • Fiona Knox (FK), Panuku • Lester McGrath (LM), Auckland Theatre Company • Peter Busfield (PB), NZ Marine • Brigid Rogers (BR), WQ TMA Coordinator 	
Apologies:	<ul style="list-style-type: none"> • Tim Fitzsimmons (TF), Goodman • Anita Potgieter (AP), Fonterra • Pippa Coom (PC), Waitemata Local Board Chair • Murray Helm (MH), Bulk Storage Terminals • Sue Philbin (SP), Auckland Transport • Bernard Trevor (BT), ASB 	
Notes taken by:	Brigid Rogers	
Meeting Held at:	NZ Marine offices	

Item	Discussion and Action	By who
1	<p>Apologies and notes form last meeting / matters arising BR apologised for circulating the February meeting notes not the March ones. Notes of the meeting were proposed by DL and seconded by PB.</p> <p>NZTA land DL confirmed that ongoing discussions were taking place with regard to the NZTA land under the harbour bridge. DL was progressing the project with a view to it being used for construction and contractor parking. Terms needed to be agreed and other parties were interested in leasing the space.</p> <p>FK asked to be keep in the loop as discussions progressed. DL confirmed that Panuku reps were aware of the negotiations. DL felt that his role was brokering the deal and was emphasizing the benefits of leasing for this type of parking to NZTA.</p> <p>LB noted that generating revenue from parking was identified as an income source for the TMA. DL explained that there was a lot of staff time and costs involved in setting up such a venture and he was unsure that the TMA had the capacity to take on the risks associated at this stage. LB suggested that WQ TMA might contract out the work and offered any assistance going forward. FK & LB to look at potential models and report back.</p> <p>PB congratulated DL on getting the project this far and offered support from the NZ marine Industry Association if needed.</p>	LB & FK

<p>2</p>	<p>Strategic Plan and priorities</p> <p>DL thanked BR for the work done to date on the concepts for the new Strategic Plan. The Strategic Plan was aimed to be half way between a Business Plan and a marketing/sales document. WQ TMA still need to get their message out there in an easy to read format. The Strategic Plan would be used to leverage funding and raise awareness of the TMA priority work areas.</p> <p>LB suggested it was worthwhile to have both documents, and that other TMA's have quite detailed Business Plans. LB suggested that WSP Opus might be able to put in some time and expertise. This would need to be recognised by the TMA and had yet to be signed off by WSP Opus. DL requested that LB send through a proposal to WQ TMA</p> <p>FK offered assistance from Panuku in terms of design and possibly funding – to be confirmed later this week.</p> <p>LM commented that the structure of the Strategic Plan seemed good and that the TMA needed to be clear about its objectives. Any help that WSP Opus can give to help align TMA plan with other external organisations would be valuable. LM suggested that in order to be agile an annual work programme be produced (this would sit under the Strategic Plan) and be regularly reviewed and updated, thereby keeping it current and relevant.</p> <p>BR asked that the Board review the priorities and make sure they are comfortable with them. Any gaps need to be identified. LM asked that America's Cup be included.</p> <p>PB suggested that the detailed Business Plan could change year on year but was in favour of getting a quick completion on the Strategic Plan document.</p> <p>DL suggested that a sub group be formed to move ahead with the project. SW, LM, and LB volunteered to be part of that. Anyone else who wishes to join please let BR know.</p>	<p>LB</p> <p>FK</p> <p>ALL</p> <p>ALL</p>
<p>3</p>	<p>Funding updates</p> <p>Sub group consisting of BR, LM, AP, TF, DL and AP had met to ensure consistent messaging during funding discussions.</p> <p>AP & TF had met with Shane Ellison CEO of AT and he was supportive of WQ TMA. He acknowledged that travel demand was key and that there was new focus on the customer.</p> <p>DL had a positive meeting with Randhir Karma (RK) from AT. DL explained the work of the TMA and that currently Board members are contributing somewhere between \$150 and \$200k pa in their time. DL explained that this situation was unsustainable. DL outlined to RK what would happen if there was no core funding for WQ TMA, i.e. that the TMA would cease to function mid-2018. DL talked about the move towards self-funding and that members could be asked to pay for bespoke projects where interests were aligned. RK had invited WQ TMA to present at the CFC meeting on 8th May. DL and LM to make that presentation.</p> <p>LB offered her help for that presentation and mentioned that work had been done on a self-funding model. DL asked that this be circulated to current Board members. LB also commented that with the right plans in place it would be hard for AT not to fund the TMA.</p>	<p>LB</p>

<p>4</p>	<p>WQ Innovation & Sustainability Expo</p> <p>BR confirmed that HOTC had indicated that they would like to be involved with a project in conjunction with WQ TMA. The concept of a day Expo is being investigated with the focus on innovation and sustainability. Transport will be part of that but not the entire focus. What will the finished WQ look like, the impact of the Americas cup and building a sense of community, Looking at a date in September and just working through the feasibility and budgets at the moment.</p> <p>LM stressed the importance of the Expo in giving value to the TMA members in terms of networking, new ideas and sharing of information. Compelling event that could also have guest speakers.</p> <p>LB commented that NZTA were in the process of consulting and this Expo might tie in with their face to face objectives. LB to provide contact details to BR to follow up.</p> <p>AG offered that North Wharf businesses could assist with promoting the Expo. PB commented that Panuku to a great job of keeping everyone in the area informed and that they need to be part of the Expo. FB supported the idea as people were still not aware of the existence of the TMA, especially the new residents.</p> <p>DL talked about engaging with Willis Bond and body corp managers of the new residential blocks in WQ. DL to pass details onto BR. PB encouraged caution in dealing with individual members and perhaps limiting voting rights so as to not skew the balance of the area. PB also mentioned the importance of looking at other events that are taking pace around that time – Fashion Show, On water Boat Show etc. BR to find out about other events before fixing a date.</p>	<p>LB</p> <p>DL</p> <p>BR</p>
<p>5</p>	<p>Updates</p> <p>Pippa Coom sent through the following update:</p> <ul style="list-style-type: none"> • Regional Land Transport Plan consultation now confirmed to be starting 1 May until 14 May. This is the opportunity to give feedback on transport priorities. Consultation being led by AT. • There is also the opportunity to give feedback on the draft Government Policy Statement for land transport until 2 May https://www.transport.govt.nz/ourwork/keystrategiesandplans/gpsonlandtransportfunding/ The Auckland Council submission is going to be strongly supportive because the funding proposed will allow Auckland to deliver on our transport priorities (e.g. focus on funding local roads, safety, PT) • Russell McVeagh hosted a seminar last week <i>Cycling Works: How London became a Cycling City and what Auckland can learn</i>. (Brigid circulated the invite) Mark Ames from Strategic Cities presented on how business support transformed London. He highlighted that talent is attracted to working in cities with rapid transit and safe cycling infrastructure (including great end of trip facilities). <p>Panuku – Fiona Knox circulated a Stakeholder update on the new Americas Cup plans – a copy of which is attached to these notes.</p> <p>Meeting on Tuesday 8th May 730am – 9am at Viaduct Events Centre WQ TMA to decide if they wish to submit on the new resource consent. LB asked about predicted visitor numbers for the AC – FK offered to assist if details were needed. LM asked about legacy outcomes. FK confirmed that these could be in cultural environmental or social aspects.</p>	<p>ALL</p>

	<p>PB mentioned that with the closure of the Viaduct Events Centre for the America's Cup many events were now looking for alternative venues.</p> <p>LB pointed out that TMA's in the US had played important roles in major events such as visits by the Pope and that WQ TMA could look at any lessons that might be learnt from them.</p> <p>LM confirmed that there was significant disruption in the convention industry, as other venues around Auckland are being refitted or not yet built.</p>	
<p>6</p>	<p>Items of interest / AOB</p> <p>AGM – this could be held in September at same time as Expo</p> <p>Treasurer role – DM stepping down at end of May so if anyone could undertake this role please contact BR.</p> <p>Parking app trial – this is underway and TMA are working with Inugo. AT have indicated that they may look to work with us and Inugo at off street locations within WQ. AT have indicated they do not wish to dedicate any carpool spaces in Madden Street at this time.</p> <p>LB offered to host the next TMA meeting Wednesday 23rd May at WSP Opus offices</p> <p>Meeting closed 1128am</p>	<p>ALL</p> <p>ALL</p>