

<b>Wynyard Quarter Transport Management Association</b>		<b>Meeting No.13</b>
<b>Board Meeting</b>		
<b>Date and time:</b>	<b>Wednesday 29<sup>th</sup> August 2018 10am</b>	
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>• Anita Potgieter (AP), Fonterra – Chair</li> <li>• Tim Fitzsimmons (TF), Goodman</li> <li>• Adam Davis (AD), Sanford</li> <li>• Lester McGrath (LM), Auckland Theatre Company</li> <li>• Louise Baker (LB), WSP Opus</li> <li>• Peter Busfield (PB), NZ Marine</li> <li>• Murray Helm (MH), Bulk Storage Terminals</li> <li>• Fred Botica (FB), Stolthaven Terminals</li> <li>• Pippa Coom (PC), Waitemata Local Board Chair</li> <li>• Bernard Trevor (BT), ASB</li> <li>• Brigid Rogers (BR), WQ TMA Coordinator</li> </ul>	
<b>Apologies:</b>	<ul style="list-style-type: none"> <li>• Fiona Knox (FK), Panuku</li> <li>• Miguel Menezes (MM), Auckland Transport</li> <li>• Dave Luxton (DL), Precinct Properties</li> </ul>	
<b>Notes taken by:</b>	Brigid Rogers	
<b>Meeting Held at:</b>	Goodman Property	

<b>Item</b>	<b>Discussion and Action</b>	<b>By who</b>
<b>1</b>	<p><b>Apologies and notes from last meeting / matters arising</b> Apologies as noted above.</p> <p><b>Notes from June meeting</b> had been held over to give MM time to review the wording. MM had made his comments and the notes had been amended accordingly. Matters arising - AP agreed to contact Sue Philbin to get a better understating of the offer she made to the Board. Notes approved - proposed by LB seconded by AP.</p> <p><b>Notes from July meeting</b> were approved proposed by LM seconded by TF.</p>	<b>AP</b>
<b>2</b>	<p><b>Presentation: Mevo</b> Erik Zydervelt and Maryon Wils attended and a copy of their presentation is attached. Mevo is a car share company who are launching in Auckland later in the year. They have a floating model whereby you can pick up a car from any location and leave it anywhere when you have finished. CityHop have a base to base model with dedicated car parking spaces so Mevo is different from that model.</p> <p>Coverage area will be CBD inside of motorway and airport. They currently use hybrid Audi's but will look to move to all electric vehicles. App based and from that you can see where the nearest car is and book it half an hour in advance. Mevo can use all AT parking facilities. There are some dedicated spaces used in Wellington so that may also happen here in Auckland. Corporate customers will enjoy lower rates and other benefits.</p>	
<b>3</b>	<p><b>Funding updates</b> BR confirmed that she had been in contact with MM regarding the \$30,000 funding. MM was to send through a draft of "expectations / deliverables". BR to follow up with MM.</p> <p>With the TMA meeting times clashing with existing appointments in his diary the Board asked if there was anyone else from AT who could sit on the TMA Board.</p>	<b>BR</b>

	<p>BT asked who was responding to the America’s Cup management plans on behalf of AT – they might wish to be part of the TMA Board.</p> <p>Both HOTC and Panuku have projects that they would like to work with the TMA on but that requires a coordinator to be in place.</p> <p>AP raised the issue of the profile of the TMA and suggested that this was something that needs to be urgently addressed. Suggestion was a bulletin that could be shared through social media.</p> <p>PB suggested that the approach should be highlighting innovations that the TMA are involved with – such as Inugo.</p> <p>LB talked about some quick wins including an animated bus map, Benefit cost ratio (say reduce SOV’s by 10% - what does that look like in \$ values) and the Inugo trial. All of which could grab attention.</p> <p>BR confirmed that conversations had taken place with both AT and Panuku around the animated bus maps but neither party had been keen to pick up the project.</p> <p>LB got images on screen and the Board agreed that for a budget of no more than \$5,000 they would support the making of an animated map. Proposed by AP seconded by MH - LB did not vote on this item.</p> <p>BR and LB to work on the scope of what should be included in the map. These were discussed as ferries, buses, walking, cycling, and perhaps parking. The map needed to include Britomart and Fanshawe Street. Depending on the quote, various Board members said that there organisations might be able to assist with funding including Fonterra, Sanford and ASB Waterfront Theatre. LB suggested that in the longer term advertising could be sold on the map.</p> <p>LM asked that the map be ready by early October. LB to report back to BR on progress. LM also suggested inviting the Wynyard Edge Alliance onto the Board.</p> <p>PB felt that in regards to a Business Plan the TMA didn’t necessarily need a formal document more a list of priority projects. These could be:</p> <ol style="list-style-type: none"> <li>1. Animated bus map</li> <li>2. America’s Cup conduit</li> <li>3. Inugo / Mevo project</li> <li>4. Maximising car parking</li> <li>5. Raising awareness of sustainable transport options</li> <li>6. HOTC / C40 projects</li> <li>7. Social media</li> </ol> <p>AP asked that all Board members reviewed the above and contacted BR if they wished to add anything else to this list. LB commented that once agreed there would need to be targets set for the priorities.</p> <p><b>Accounts</b></p> <p>AP asked that the accounts be prepared so that they are ready to be reviewed ahead of the AGM (date tbc). BR to contact PL to arrange.</p> <p>BR asked the Board to consider writing off an unpaid invoice from Firth Concrete to the value of \$57. Proposed by AP seconded MH agreed. BR to advise PL</p> <p><b>Membership fees</b></p> <p>These now need to be invoiced but Board are keen to see animated bus map in place. LB questioned if larger businesses were able to contribute more.</p>	<p><b>LB &amp; BR</b></p> <p><b>ALL</b></p> <p><b>BR</b></p> <p><b>BR</b></p>
<p><b>4</b></p>	<p><b>Updates</b></p> <p><b>Pippa Coom</b> – mentioned that it might be a good time for the TMA to engage with NZTA. Steve Mutton seems very approachable. There is a stakeholder meeting taking place in September and PC will send details to BR.</p>	<p><b>PC</b></p>

	<p>BR asked about Eastern Viaduct car park and PC explained that its ongoing use had not yet been determined. PB mentioned that the Auckland on water Boat Show would be using the space for their event in 2019 and 2020.</p> <p>PB asked if any consideration was being given to some kind of shelter at either end of the Te Wero Bridge. BR to contact Panuku with regard to the provision of shelter.</p> <p><b>Anita</b> – meeting has been arranged with the Wynyard Edge Alliance to discuss how they see the TMA adding value and what their expectations are of the TMA. AP also reported that the Board representation at the America’s Cup Community Liaison Group had been great. There were likely to be specific transport sub committees set up and AP thought this would be of real value to TMA membership.</p> <p>BR to follow up on email with Kiwi Property.</p>	<p><b>BR</b></p> <p><b>BR</b></p>
<p><b>5</b></p>	<p><b>Items of interest / AOB</b></p> <p><b>Dates and times of future Board meetings</b></p> <p>It was agreed to keep the meetings at the same time and AP asked BR to lock in the dates for the next 12 months. AP asked that when the dates were send out that all Board members looked to see if they could host a Board meeting at let BR know what date they could help out with.</p> <p><b>AGM &amp; review of accounts</b></p> <p>BR to contact PL and ask that he prepares the annual accounts. Anyone who has a friendly accountant who might be able to look over and approve them prior to the AGM please let BR know.</p> <p><b>Inugo update</b></p> <p>BR to contact Inugo and see how the trail is progressing and find out when Fonterra might be brought on line.</p> <p><b>America’s Cup Management Plans response</b></p> <p>BR reported that WQ TMA had submitted comments on two of the management plans circulated by the Wynyard Edge Alliance. BR had been in contact with HOTC regarding their comments. Other Board members had also made submissions of behalf of their own businesses. AP asked who at AT was responding to these management plans with regard to TDM. BR to ask MM.</p> <p><b>Proposed bus layover in Beaumont Street</b></p> <p>AT had been in contact with BR regarding the possibility of additional space on Beaumont Street for extra bus layover capacity. BR invited PB to attend the meeting with AT. Members of the Board reported buses laying over in Hamer Street. Board stressed that the bus layover situation needs to be resolved ahead of the works relating to the America’s Cup starting. NZ Bus has a depot in the area and consideration should be given to using that.</p> <p><b>Social media</b></p> <p>TMA now looking for someone to look after Facebook. AD said he might be able to offer some help and would report back to BR. LM indicated he may be able to offer help if Sanford fell through.</p> <p>TF asked about the delays to the Daldy Street works – BR reported that these were now likely to start in September. TF also reported that Blackstone the potential new owners of the Goodman WQ portfolio were keen to be involved with WQ TMA.</p>	<p><b>BR / ALL</b></p> <p><b>BR / ALL</b></p> <p><b>BR</b></p> <p><b>BR</b></p>