

Board Meeting

Date and time:	Wednesday 1st April 2026 at 1030am
Attendees:	<ul style="list-style-type: none"> • Hamish Speakman (HS), Mott MacDonald - Chair • Anita Potgieter (AP), Visa - VC • Daniel Fonua (DF), Kiwi Property • Kara Hartshorne (KH), Beca • Sharon Byrne (SB), Auckland Theatre Company • Kara Kennedy (KK), Waitematā Local Board • Anna Sizova (AS), Precinct Properties • Mischa Gildenhuis (MG), PAG • Louise Vallant (LV), One NZ • Brigid Rogers (BR), WQ TMA Coordinator
Apologies:	<ul style="list-style-type: none"> • Peter Busfield (PB), NZ Marine - VC • Pete Bowden (PBO), VHHL/Tramco • Michael Hawes (MH), Warren and Mahoney • Brett Sweetman (BS), Park Hyatt Auckland • Bernard Trevor (BT), ASB • Fiona Knox (FK), AUDDO
Guests:	<ul style="list-style-type: none"> • Saveun Man (SM), Carpoolin • Johannes Jacobs (JJ), Northride • Emma Harries (EH), Northride
Notes taken by:	Brigid Rogers
Meeting held at:	Mott MacDonald, Daldy Street

Item	Discussion and Action	By who
1	<p>Karakia and introductions</p> <p>BR welcomed everyone to the meeting and HS gave the Karakia. All attendees then introduced themselves.</p>	
2	<p>Carpoolin presentation by Saveun Man (SM)</p> <p><i>Notes from SM's presentation:</i></p> <p>SM Explained that he came from a gaming background and in April 2025 he left his career to pursue Carpoolin full time. The business model is very different, and SM is keen to demonstrate what carpooling could be and create communities around that. The app will be free for everyone to use. SM mentioned the results of the WQ Staff Travel Survey and the implications for carpooling. A high percentage of commuters are still driving and with the current fuel crisis this presents an opportunity to encourage change. SM mentioned that property owners could offer shared cost spaces for carpoolers and he wanted to encourage more people to look at carpooling as an option.</p> <p>As an app developer the main point of difference is that Carpoolin do not want to sell the data that is collected from commuters.</p> <p>The scheme is simple to use with users downloading the app creating their own profile and then scanning a QR code. Commuters can choose to travel with people from within their own workplace or from the wider community. SM reported that a local Business Association was keen to recommend this product to their members, but SM was keen to find a business who would trial this with their employees. Carpoolin were looking at the events market and would ultimately like to work in the Scope 3 reporting space.</p> <p><i>Q+A/Discussion with SM following their presentation:</i></p> <p>JJ asked how the Carpoolin got income, SM replied that transactions via the app would be 1% of revenue, personalisation and groups would also gather revenue.</p> <p>KK asked if the Government of local Council were on board. SM noted that conversations had taken place with AT but no response as yet. BR commented that it was often difficult for CCO's to endorse products they didn't own.</p> <p>AP asked if you had to give your home address or how did that work. HS commented that local landmarks (such as primary schools) were often given instead of exact home address for security reasons.</p> <p>EH asked about safety measure for people sharing rides. SM commented that users were encouraged To</p>	

give feedback on their rides within the app. The groups setting would enable you only to ride with people in your group rather than complete strangers. The group could be a business entity so you would be sharing with your colleagues. Businesses who established groups can remove people from the group if they wish. Businesses could then remove staff who had finished working for them. SM commented there was no proof of identity required in the scheme at the current time. HS thanks SM for his presentation.

3 Northride presentation
Notes from JJ and EH presentation:
 Johannes Jacobs (JJ) and Emma Harries (EH) were introduced. JJ explained that Northride had been in the bike benefits space for some time launching in the UK in 1999. They are part of the Finnish Vapaus group and Vapaus means freedom on Finnish. Now in NZ they are IRD and ISO accredited. Northride have offices across Europe. With the recent changes in FBT employees can now use their pre-tax salary to offset the cost of buying new bikes E bikes or scooters for commuting. EH explained that Northride had two points of difference one being low commission rates for retailers and the other being no retailer surcharges for employees. The independent bike shops used by Northride sell the right bike for the individual and also offer ongoing servicing and maintenance. BR asked if employees had to use the bike retailers chosen by Northride, EH confirmed there were a wide range of bike shops throughout New Zealand for people to choose from. EH Noted that benefits for employers included cost neutral to offer, a good way to entice and retain staff, and a happier healthier workforce. For employees the no retail surcharge means they are getting the best price on a bike. Northride offer payments over 24 months and more flexibility at the end of the lease. People can keep the bike or set up a new scheme for a new bike. EH explained the emissions savings as well as purchase price savings by using the salary sacrifice method.
Q+A/Discussion with JJ and EH following their presentation:
 BR asked about the end of the agreement and what that looked like. JJ explained that staff could keep the bike or swap it out for a new one with a new agreement. JJ explained that insurance and maintenance of the bikes is tax deductible. AP asked what happened if an employee left before then end of the agreement. JJ noted that they charge a \$250 fee to reclaim the bike – this can be deducted from employees final pay. Under the Northride scheme the employer can also cancel the agreement at any time.
 JJ explained the process for the employee once the employer has signed up.



Companies who are using the scheme internationally include KPMG, Beca, Nokia. JJ explained they have several pilots already underway in NZ. KH asked which individuals within an organisation would be best to discuss Northride. JJ noted that HR, People & Culture, Legal and Sustainability are worth including. HS asked if employees had to prove the bike was for commuting. JJ noted that as part of the FBT it was noted that the bike be for commuting but Northride had no way of checking that. There were questions around insurance and ownership of the bikes. HS thanked JJ and EH for attending and they left the meeting.

4 Formal appointment of Officers
 BR mentioned that since the last meeting HS had agreed to undertake the role of Chair, AP vice Chair and PB Treasurer. This was moved by SB seconded by LV and approved.

5 Appointment of signatories to the TMA accounts
 BR explained that all financial transactions required two signatures. Currently the signatories are SB & PB. It was proposed that HS & AP be added as signatories. This was moved by LV seconded by SB and approved. BS to now get this process underway.

BS

6 Apologies and notes from last meeting / matters arising
 Apologies were noted as above. The notes of last meeting were agreed by AP and seconded by LV.

<p>7</p>	<p>Updates</p> <p>Chair – HS was going to give some thoughts to his new role and the role of the Board and have discussions with BR about these.</p> <p>Waitematā Local Board – KK noted that the Boat Show was a great event. The WLB had received a presentation from AT on their forward plans for 2026 and 2027. KK mentioned that it became clear that if the project wasn't in the forward plan, it was unlikely to happen. The WLB were keen to advocate for better cycle paths and that her role as transport spokesperson was already quite busy.</p> <p>AT – BR reported that Eric Van Essen the AT rep usually attended on a quarterly basis and would be invited to a future Board meeting</p> <p>AUDO – FK had sent her apologies, so no report was filed.</p>	
<p>6</p>	<p>Items of interest / AOB</p> <p>Staff Travel Survey</p> <p>KH noted that the presentations to businesses were underway as well as a presentation to AT PTAM team which saw 28 AT staff attend online. LV asked if the survey would be taking place again in 2027. BR commented that this was subject to funding. In previous years funding had come from AUDO, AT and Heart of the City.</p> <p>CRL project</p> <p>BR mentioned that with some funding from AT, WQ TMA were putting together some comms to explain to commuters how to get to and from the Te Waihorotiu CRL station. This would include some videos of walking cycling and bus routes. KH noted that someone had told her about an undercover route and could that be profiled. BR explained there were options through private buildings but that these could not be promoted as the owners had not consented to this. Commuters would quickly find and use the dry routes.</p> <p>MG asked when CRL would be opening. BR reported that there was no date yet but later in 2026 was the only answer to date. HS confirmed that AT staff may only be informed approx. 6 weeks before the opening date.</p> <p>New car parks in WQ</p> <p>BR explained that a Resource Consent had been lodged with AC for a 200+ car park on the site in front of the One NZ building. This was for operating a car park on the site for 5 years. BR noted that signage was already in place on parts of the site. BR asked if the TMA had a view on the proposal – the remit of the TMA is around sustainable travel and there are specific targets in the AUP for WQ. BR commented that building a new car park would seem to fly in the face of the work being undertaken to promote sustainable transport. SB commented that additional parking for visitors to the ASB Waterfront Theatre would be welcomed. KH suggested that as the consent would go to AT they would make relevant comments. HS explained that RC don't have to go to AT. HS noted that previously under the DP there were limits to the number of car parking spaces in Wynyard Quarter. This was done on a cumulative basis, and HS was going to investigate if this procedure was still in place. There was a general discussion about the proposal and HS agreed to draft a response from the TMA and share it with the Board members before sending to Auckland Council and WLB. KK noted that timeframes for commenting on RC were quite tight and she would find out what the deadlines were.</p> <p>Taxi rideshare issues</p> <p>BR confirmed she had heard back from AT who were looking at the suitability of the existing poles for the new CCTV cameras.</p>	<p>HS</p>
	<p>Date of next meeting Wednesday 6th May 2026 at 1030am hosted by One NZ</p>	