



Wynyard Quarter Transport Management Association

## ANNUAL GENERAL MEETING

Wednesday 4<sup>th</sup> December 2024 at 1030am

Held at Warren & Mahoney offices, 139 Pakenham Street West, Wynyard Quarter

### 1. Attendees were confirmed as follows:

Name	Company
Bernard Trevor (BT)	ASB
Sharon Byrne (SB)	Auckland Theatre Company
Richard Christensen	Carbn
Fiona Knox (FK)	Eke Panuku
Tim Marsh (TM)	Kiwi Property
Meredith Bates (MB)	Mott MacDonald
Peter Busfield (PB)	NZ Marine Industry Association
Brett Sweetman (BS)	Park Hyatt Auckland
Alice Abraham	Precinct Property
Olivia Murdoch	Precinct Property
Paul Alston	Sanford
Delyth Morgan (DM)	TAU
Anita Potgieter (AP)	Visa
Pete Bowden (PB2)	VHHL
Michael Hawes (MH)	Warren & Mahoney
Brigid Rogers (BR)	WQ TMA Coordinator

### Apologies received from:

Name	Company
Amber Carran-Fletcher	Auckland Transport
Andrew Charlesworth	Big Street Bikers
Roy O’Hara	Carbn
Tania Loveridge	Heart of the City
Ben Twigden	PAG
Grady Cameron	SeaLink
Gen Sage	Waitematā Local Board
Greg Moyle	Waitematā Local Board
Ronald Tay	WSP

### 2. Welcome and house keeping

BR welcomed everyone to the AGM and MW explained emergency procedures as well as general housekeeping. MB, as the current Chair of WQ TMA, ran through the AGM presentation.

### 3. Summer events update – presentation by TAU

Delyth Morgan (DM) of TAU gave an update on the major events taking place in Wynyard Quarter over the coming months. Six-week programme of events taking place from 27<sup>th</sup> January to 9<sup>th</sup> March 2025. This includes regattas, Manu world championships, music and entertainment, Moana related events, movies, and both land and water based events. The first event is SailGP which takes place 18<sup>th</sup> & 19<sup>th</sup> January 2025. The pack-in starts on 9<sup>th</sup> December and pack out is from 20<sup>th</sup> to 31<sup>st</sup> January. The race days will be busy with the main seated viewing areas being open from 130pm. Integrated ticketing is being provided for event attendees to encourage public transport to and from the event. Geofencing for e-scooters will be in place. There will be additional security in place from midday

until 8pm to help monitor crowd safety (including Wynyard Crossing Bridge). TAU are working through a Major Event Operations Centre (MEOC) with representatives from Eke Panuku, NZ Police and Cityguard (link to AT via the ATOC).

The rest of the summer events can be seen below:

<ul style="list-style-type: none"><li>• Week 1 - 27 Jan - 2 Feb</li></ul> <ul style="list-style-type: none"><li>• Anniversary Day Regatta <b>27 January</b></li><li>• NZ Millennium Cup Super-yacht Regatta <b>1- 4 February</b></li><li>• Rangitoto Swim <b>1 February</b></li></ul>	<ul style="list-style-type: none"><li>• Week 4 - 17 Feb - 23 Feb</li></ul> <ul style="list-style-type: none"><li>• Z Manus <b>22 – 23 February</b></li><li>• Sustainability programme <b>22 Feb – 23 February</b></li></ul>
<ul style="list-style-type: none"><li>• Week 2 - 3 Feb - 9 Feb</li></ul> <ul style="list-style-type: none"><li>• Maritime Museum programme <b>various dates TBC</b></li><li>• Auckland Museum - <b>Taimoana ongoing</b></li></ul>	<ul style="list-style-type: none"><li>• Week 5 - 24 Feb - 2 March</li></ul> <ul style="list-style-type: none"><li>• Z Manus <b>1 March</b></li><li>• University Waterski World Champs <b>26 Feb – 2 March</b></li><li>• PIC Harbour Classic <b>1 – 2 March</b></li><li>• Moana Music - Six60 <b>1 March</b></li></ul>
<ul style="list-style-type: none"><li>• Week 3 - 10 Feb -16 Feb</li></ul> <ul style="list-style-type: none"><li>• Z Manus <b>15 - 16 February</b></li><li>• Takapuna Beach Cup <b>14 – 16 February</b></li><li>• Mermaid Parade <b>TBC</b></li><li>• Maritime Museum programme <b>various dates TBC</b></li></ul>	<ul style="list-style-type: none"><li>• Week 6 - 3 March - 9 March</li></ul> <ul style="list-style-type: none"><li>• Auckland Boat Show <b>6- 9 March</b></li></ul>

PB noted that the Auckland on Water Boat show will be on 6<sup>th</sup> to 9<sup>th</sup> March and is already over 95% sold out.

DM mentioned that Moana did not require any traffic management plans but the Six60 event on 1<sup>st</sup> March would need a TMP.

One addition for this year is the big screen located at Eastern Viaduct. This would help with promoting events, storytelling, showcasing activities (live or highlight reels) as well as advertorial opportunities. There would also be new signage, branding, flags, banners, digital cube. A scavenger hunt would take place as part of an interactive app. This would enable participants to discover the waterfront, learn about Auckland waterfront's history and art, win spot prizes etc.

MB thanked DM for attending and DM then left the AGM.

#### 4. Notes of the last AGM

MB confirmed that this was held on 23rd November 2023. A copy of the notes from the last AGM had been circulated to all TMA members and are also on the TMA website. The notes were agreed as correct – proposed by PB and seconded by AP.

#### 5. Review of 2022 to 2023

MB informed the attendees that copies of the Annual Review had been circulated ahead of the AGM and were also available on the TMA website. Highlights from last year included:

- Area-wide travel planning event held in June 2023. Those who attended represented over 10,000 employees, and a one-year action plan was presented to AT, who funded this initiative.
- WQ TMA actively promoted the new Fareshare scheme which enables employers to subsidize their employees public transport commutes to Wynyard Quarter. Businesses showed interest but there were issues around equity for those who had staff outside of Auckland.
- An e-newsletter was produced which was aimed at solely promoting car share options and active modes options, including e-bikes. This included initiatives such as Zilch, Mevo and Workride.
- There has been ongoing dialogue with Auckland Transport on the proposed upgrade of Beaumont Street.
- Submissions included The Regional Public Transport Plan, NZTA E-scooter declaration and Auckland Council Long Term Plan.
- Promotion of events and activations in Wynyard Quarter, for example the Bike Challenge, Walk to Work Day, E Bike training courses etc.
- Facilitated conversations around the proposed Waitematā Harbour connections link and shared information through the TMA communications channels.
- Following on from the Staff Travel Survey in March 2023 light touch workplace travel plans were developed which each participating business. This included suggestions as to how best to increase sustainable travel.
- Shared information on Te Ara Tukutuku and commented on the proposals for this exciting redevelopment on Wynyard Point.
- WQ TMA have continued to lobby for action since the closure of the Wynyard Bridge in March 2024.

## 6. Review of financial accounts year ending 30 June 2024

MB reported that WQ TMA had decided not to use Matley Chartered Accountants, Hamilton after David Waine (one of the Directors) was accused of misappropriation of funds and his membership of CAANZ suspended.

The company who undertook the review of the TMA accounts this year was Kudos Murray Audit Independent Chartered Accountants who have no connection with the TMA in any capacity. The following comment has been noted by Director, Cornelius du Plessis:

*“We did not identify any fraudulent transactions or noncompliance with laws and regulations. There was no limitation imposed by management on the scope or extent of our procedures and no significant difficulties, or disagreements with the management noted during the course of the engagement. As a result, there are no circumstances which affect the form or content of the auditor's report.”*

The financial review is available on the TMA website and had been circulated to all TMA members ahead of the AGM. MB asked the members present to agree and approve the financial review for the previous year. The review of the accounts was accepted and approved – proposed by MB and seconded by PB.

MB asked the members present to approve the appointment of Kudos Murray to review the accounts for the next financial year, unless anyone had any other suggestions. Kudos Murray were confirmed. This was agreed - proposed by SB and seconded by BT.

## 7. Priority projects, action plan and budget for 2023 to 2024

MB ran through the priority projects and highlights of the proposed Priority projects/Action Plan for 2023 -2024 In brief they are as follows:

### Advocacy

Working with and for members on issues that impact them the most. This could include:

- Event parking management – seek to resolve issues by creating new options for major events
- Increase enforcement of uber and taxi regulations to reduce congestion and improve public safety
- Ensure businesses and commuters understand the time of use charging regime
- Promote CRL and connections to businesses and commuters

### New starters guide & new business guide

- Produce online guides that would help commuters and give new businesses details about Wynyard Quarter and connectivity
- Information could include details of public transport routes, fares etc, active mode routes, Fareshare, Workride, highlights from STS
- Seek to update the current animated PT map and link to these guides
- Businesses could add in their own information such as end of trip facilities, subsidy schemes etc.

### Staff travel survey and follow up activations

- Activate the Staff Travel Survey with businesses in Wynyard Quarter (completed October 2024)
- Analyse the data and share results with businesses, comparing year on year trends
- Post survey follow up with each business to look at ways to increase sustainable travel

### Communications and funding

- Review and enhance website ensuring material is up to date
- Share Board updates with all members for wider engagement
- Produce and circulate relevant e-newsletters
- Seek to identify additional funding revenue streams for WQ TMA
- Encourage new members and demonstrate the benefits of membership

MB asked if any attendees had any questions or comments. MB presented the draft budget (shown below) and explained that this was a draft budget. MB explained that there was no funding for AT for this current financial year. The Board may review the budget over the coming months, as priorities may change. MB thanked AT for their funding support, along with Eke Panuku and Heart of the City for their project-based support.

## Draft budget 2024 - 2025

<b>Proposed budget</b>	
<b>Income</b>	
<b>Membership fees 2024/2025</b>	35,000
<b>Balance C/F</b>	21,000
<b>Total</b>	56,000
<b>Expenditure</b>	
<b>Advocacy</b>	18,000
<b>New Starters Guide</b>	7,000*
<b>New Business Guide</b>	5,000*
<b>STS follow up activations</b>	5,000
<b>Improve comms</b>	8,000*
<b>BAU</b>	9,000
<b>Contingency</b>	4,000
<b>Total</b>	56,000

\*Indicates subject to external funding.

The members present had no questions, so MB asked that the members accept the proposed Action Plan and Budget for 2024 to 2025. This was agreed – proposed by MH and seconded by PB.

### 8. Appointment of WQ TMA Board

MB confirmed that all 11 seats were open to any members of WQ TMA. Following a formal election process, and in accordance to the Rules of the TMA, the businesses listed below were duly elected:

- ASB
- Auckland Theatre Company
- Carbn
- Kiwi Property
- Mott MacDonald
- NZ Marine
- Park Hyatt Auckland
- Precinct Properties
- Sanford
- Viaduct Harbour Holdings Ltd

MB noted that the one remaining seat would be deemed a casual vacancy. MB congratulated those who had been elected to the Board. MB confirmed that Auckland Transport, Eke Panuku and Waitematā Local Board would remain as non-voting members of the TMA Board.

### 9. Acknowledgements from MB

- Thanks to Auckland Transport, Eke Panuku & Heart of the City for their funding and continuing support of the TMA
- A big thank you to all members of the TMA for their ongoing support
- A big thanks to the Board members for their hard work over the past year
- Thanks to our Treasurer, Brett Sweetman from the Park Hyatt, Auckland
- Thanks very much to Brigid Rogers, the TMA Coordinator.

BS thanked MB for guiding the TMA as Chair for the past 12 months.

MB thanked everyone for attending.

**ENDS**